

Ground Espresso Bars Ltd

CONFIDENTIAL EMPLOYMENT APPLICATION

POSITION APPLIED FOR:	CLOSING DATE:
PREFERRED GROUND STORE: PORTRUSH/COLERAINE/ BALLYMONEY/ BALLYMENA/ BELFAST STORES/BUSHMILLS/COOKSTOWN/SPRUCEFIELD/BANBRIDGE/LISNAGELVIN	

Please complete all sections of this application using black ink.

Surname		Forename(s)		Title
Address				
Postcode				
Date of Birth	National Insurance No.	Telephone Number		
Current Driving Licence? Yes/No		Details of endorsements		
EDUCATION				
Subjects passed at 'O' Level/GCSE or equivalent		Subjects passed at 'A' Level/GCSE or equivalent		
Degrees or diplomas with dates and institutions attended				

Name of professional body or bodies	(i) By Examination Date and Result
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EMPLOYMENT HISTORY / WORK EXPERIENCE				
Please list, starting with the latest, any previous positions you have held, with a brief description of duties and dates and reason for leaving – you may use a separate sheet if necessary.				
Name and Address of Employer	Period of Employment		Reason for Leaving	Position and duties
	From (dd/mm/yy)	To (dd/mm/yy)		

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RELEVANT EXPERIENCE TO THIS POST

How do your skills, experience and abilities relate to this post and your reason for applying

Any criminal convictions (pending or spent in last 5 years)

REFEREES

Please name two referees, who should have knowledge of you in a working and personal capacity

1. Name:
 Address:
 Telephone No:.....
 Position:
2. Name:
 Address:
 Telephone No:.....
 Position:

These referees will be approached if you are short listed for interview, unless you specify otherwise.

PLEASE RETURN TO:

Ground Espresso Bars (currently recruiting for staff)

Ground Espresso Bars Ltd

CONFIDENTIAL EMPLOYMENT APPLICATION

PRIVATE & CONFIDENTIAL

Ground Espresso Bars

REFERENCE NO : _____

MONITORING QUESTIONNAIRE

We are an Equal Opportunities Employer. We do not discriminate on grounds of religious belief or political opinion. We practice equality of opportunity in employment and select the best person for the job.

To demonstrate our commitment to equality of opportunity we need to monitor the community background of applicants for appointment and our employees as required by the Fair Employment (NI) Order 1998.

PLEASE ANSWER BOTH SECTIONS

Section A:

Regardless of whether we practice religion, most of us in Northern Ireland are seen as either Catholic or Protestant. We are therefore asking you to indicate your community background by ticking the appropriate box below:

- I am a member of the Protestant community* ☐
- I am a member of the Roman Catholic community* ☐
- I am a member of neither the Protestant or Roman Catholic community* ☐

Section B:

I AM A MALE ☐ I AM A FEMALE ☐

If you do not complete Section A of this questionnaire we are encouraged to use the "residuary" method which means that we can make a determination on the basis of personal information on file/application form.

Note: It is a criminal offence under the legislation for a person to "give false information ... in connection with the preparation of the monitoring return".